



Dispatcher/Planner – Household Goods

A diverse, progressive and innovative company with multiple business units, Mackie strives for operational excellence in everything that we do. With over 500 highly skilled individuals, our team prides itself on our unwavering commitment to our customer's success. Family-owned and proudly Canadian, Mackie has grown to be a dominant player in distinct market sectors.

At Mackie, we are constantly searching for talented, self-motivated and ambitious individuals who are results oriented and see change as an opportunity. Whether you are an experienced professional or just entering the workforce, Mackie offers career opportunities in a wide variety of areas.

Responsibilities

- Dispatching Household Goods company drivers and owner operators according to customer instructions and in compliance with DOT regulations
- Process/approve daily time cards for drivers and crew members
- Inventory/equipment management
- Regularly communicate with drivers regarding their assignments and direct their activities so that moves are completed within the timeline specified
- Collectively with the Human Resources and Safety & Compliance, ensure that qualified drivers continue to meet company standards
- Entry of dispatched trips, driver availability and manifest information into TMS system
- Evaluating need for call escalation and forwarding problem type calls to designated co-workers and/or supervisor for resolution or more detailed information
- Maintain customer relationships

Qualifications

- Strong administrative and organizational skills
- Knowledge of Satellite, PC Miler and Transportation Management systems
- Solid understanding of the highway transportation industry and safety regulations
- Knowledge of North American geography and cross border operations
- Strong problem solving and communication skills
- Ability to multi task and work well under pressure
- Minimum two years' experience in Household Goods Operations
- Flexibility to work all shifts
- Current Criminal Reference Check

Please send your resume to:

Mackie Moving Systems - Human Resources Department
933 Bloor Street West
Oshawa, Ontario L1J 5Y7

Fax: (905)434-4655 or E-Mail: mms.humanresources@mackiegroup.com