President of the Canadian Association of Movers
Opportunity description

The Canadian Association of Movers is a not-for-profit trade association for the household goods moving and storage industry in Canada. Mid-October 2017, the position of CAM President will become vacant.

This is a part-time position in which the successful candidate would be the representative of the Association to the Canadian moving industry, consumers, media, government and non-government agencies, as well as moving associations around the world. The duties, responsibilities and activities of the President follow on page 2.

The preferred candidate will have a track record of leadership in a moving-industry position and demonstrated skills in both written and oral communications, organizing diverse groups, government relations and consensus building. The candidate must have a reasonable level of proficiency in computer operations.

The successful candidate would hopefully assume the role in August, 2017 which would be the beginning of a two-month transition period.

If you are interested in the position, please submit your application to the CAM national office. All applications will be held in confidence.

Contact:

Canadian Association of Movers (CAM)
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Email: admin@mover.net
Website www.mover.net
President of the Canadian Association of Movers
Duties, responsibilities and activities

• OPERATIONS
  o coordinate committee activity including:
    ▪ board of directors and the annual general meeting
    ▪ conference committee
    ▪ international committee
    ▪ marketing & internet committee
    ▪ membership committee
    ▪ supplier committee
    ▪ awards committee
  o under the direction of the board and the committees
    ▪ maintain the website
    ▪ manage the association’s media efforts
    ▪ coordinate and/or perform all conference-related activities
    ▪ coordinate and/or perform all golf tournament-related activities
    ▪ publish *The Canadian Mover* twice a year including:
      ▪ acquire content
      ▪ supervise the sale of advertising
      ▪ supervise the layout, printing and mailing of the magazine
    ▪ publish a monthly e-newsletter
    ▪ recruit new members

• REPRESENTATION
  o represent the association to:
    ▪ government at all levels
    ▪ Better Business Bureaus
    ▪ consumers including
      ▪ referrals to members
      ▪ responding to inquiries
      ▪ handling complaints related to members and non-members
    ▪ van lines, movers (domestic & international), suppliers
    ▪ media
  o liaise with other trade associations including:
    ▪ American Moving and Storage Association
    ▪ British Association of Removers
    ▪ International Association of Movers
    ▪ National Council of Moving Associations
• Pan American International Movers Association

• ADMINISTRATION
  o supervise the association’s staff and subcontractors
  o maintain the records of the association
  o manage the finances of the association including maintaining bank records
  o manage the membership records of the association
  o develop database applications for membership, finances and events
  o supervise the audit process
  o pay the association’s taxes