



Volunteer Vehicle Driver Process

This policy applies to all drivers of The Mississauga Food Bank vehicles. Due to recent changes, our insurance company requires all potential drivers of The Mississauga Food Bank vehicles to be screened for insurability under our policy.

To start the process to become a Volunteer Driver:

1. Assess yourself against our criteria:
 - a. Are you age 25 or older?
 - b. Do you have a Class G driver's license? Class D or higher is preferred. A Class DZ is required for our 24' truck.
 - c. Have you been insured for 'Heavy Vehicle' driving for 5+ years?
 - d. Do you have a clean driver's abstract?
2. If you answered yes to all of the above, sign up for a driver shift on our volunteer calendar.
3. Our Volunteer Coordinator will contact you to obtain your full name and driver's license number at least 10 business days in advance of your requested volunteer shift. This information will be submitted to the insurance company for verification of your driver's record.
4. Once The Mississauga Food Bank has received approval from the insurance company, you will be cleared to drive the 16' truck for a period of one year from date of acceptance and your volunteer shift will be confirmed.
5. This process will be repeated on an annual basis.

Notes:

- No personal information is retained by The Mississauga Food Bank except for a photocopy of the volunteer's driver's license which is kept in the office of the Director of Facilities and Fleet.
- All volunteer drivers must notify The Mississauga Food Bank, as soon as practical, if they have had an accident or incident that will affect their insurability.



Vehicle Driver Qualifications Policy

This policy applies to all drivers of The Mississauga Food Bank vehicles. Due to recent changes, our insurance company requires all potential drivers of The Mississauga Food Bank vehicles to be screened for insurability under our policy.

- No personal information is retained by The Mississauga Food Bank except for a photocopy of the volunteer's driver's license.
- The file is kept in the office of the Director of Facilities and Fleet.
- The volunteer driver must have at least a Class G license (Class D or higher preferred). A DZ or higher is required to drive the Freightliner.
- The volunteer driver must have a clean driver's abstract.
- The volunteer driver must be over the age of 25.
- The volunteer driver must have least 5 years of verifiable insured Heavy Vehicle driving experience.
- The Volunteer Coordinator will obtain the volunteer driver's full name and driver's license number at least 10 business days in advance of the volunteer driver's shift. This information will be submitted to the insurance company for verification of the driver's record by the Director of Fleet and Facilities.
- Once The Mississauga Food Bank has received approval from the insurance company, the volunteer driver is cleared to drive the City (Sterling) truck for a period of one year from date of acceptance.
- All volunteer drivers must notify The Mississauga Food Bank, as soon as practical, if they have had an accident or incident that will affect their insurability.
- All volunteer drivers will be qualified on an annual basis.